

Report to: Placemaking in Exmouth Town and Seafront Group

Date of Meeting 23<sup>rd</sup> January 2024

Document classification: Part A Public Document

Exemption applied: None

Review date for release NA

---

## **Formation of a Subgroup and review of the Placemaking in Exmouth Town and Seafront Group Terms of Reference.**

### **Report summary:**

This report sets out the draft Terms of Reference for the formation of a Placemaking Subgroup and also sets out some recommendations for the review of the Terms of Reference (ToR) for the Placemaking in Exmouth Town and Seafront Group (PETS).

### **Is the proposed decision in accordance with:**

Budget Yes  No

Policy Framework Yes  No

### **Recommendation:**

- a) That members of the PETS Group recommend to Cabinet the Draft Terms of Reference (ToR) for the formation of a PETS Subgroup.
- b) Subject to a) that the Council write on behalf of the Leader to invite nominees from both Devon County Council and Exmouth Town Council to sit on the subgroup.
- c) That Members recommend to Cabinet the revised Terms of Reference for the Placemaking in Exmouth Town and Seafront Group under the review clause set out in the paper of the 3<sup>rd</sup> of May 2022.

### **Reason for recommendation:**

Supporting the recommendations will:

- Enable better communication between the 3 stakeholder Councils in the delivery of Placemaking in Exmouth.
- Broaden the remit of the Placemaking in Exmouth Town and Seafront Group to include stakeholder input through the delivery phase of the Placemaking Plan.

Officer: Gerry Mills Project Manager Place and Prosperity (Exmouth) [gmills@eastdevon.gov.uk](mailto:gmills@eastdevon.gov.uk)

Tel 01395 519960

---

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Communications and Democracy
- Economy
- Finance and Assets
- Strategic Planning
- Sustainable Homes and Communities

Culture, Leisure, Sport and Culture

### **Equalities Impact** Low Impact

**Risk:** Low Risk; The report is aimed at reducing the risk of non delivery by enhancing communication between the 3 Stakeholder Council and giving the PETS Group a wider more inclusive remit as it moves towards the delivery phase of Placemaking.

### **Climate change** Low Impact

**Risk:** Low Risk; The report will not directly impact on our climate change strategy.

### **Links to background information**

[Agenda for Placemaking in Exmouth Town and Seafront Group on Tuesday, 3rd May, 2022, 10.00 am - East Devon](#)

Appendix A Draft Terms of Reference for the Placemaking subgroup

Appendix B Draft revised Terms of Reference for the Placemaking in Exmouth Town and Seafront Group

### **Link to [Council Plan](#)**

Priorities (check which apply)

- Better homes and communities for all
- A greener East Devon
- A resilient economy

---

## **Report in full**

### 1.1 Formation of a Placemaking Subgroup

Members of the Placemaking Group recommended to Cabinet that a subgroup be formed at their meeting of the 7<sup>th</sup> of November 2023. Cabinet agreed to the recommendation with some minor changes, namely:

*“That a subgroup be formed consisting of Exmouth Town Council, East Devon District Council, Devon County Council and other stakeholders”.*

Following this meeting and in discussion with the Chair a draft Terms of Reference have been drawn up which are attached at Appendix A.

It was also felt prudent by the Chair to review the Terms of Reference for the PETS Group simultaneously in time for its scheduled 2-year review which was set out in a paper on the 3<sup>rd</sup> of May 2021 ie (Appendix B)

*“Placemaking in Exmouth Town and Seafront Group will be subject to review in two years’ time to assess need for continuation and/or whether any changes are appropriate”.*

One of the issues members raised in their discussion about the formation of a subgroup at both PETS and Cabinet was the need to avoid duplication and it was also questioned if another group was needed.

In considering the two groups it is suggested to members that they consider the subgroup's role to be mainly political and senior colleagues of the 3 Stakeholder Councils meeting to deliver on their shared goals on placemaking and specifically in overcoming the shared challenges at a strategic, political level Appendix A). There is also some inbuilt flexibility allowing for the Chair to be able to invite specialist and stakeholders on an ad hoc basis.

Additionally it is suggested that as we move towards the delivery phase of the placemaking plan that we need the additional representation and support from stakeholders and they should be invited to attend the PETS group on a regular basis as appropriate (Appendix B).

**Financial implications:**

There are no new financial implications identified.

**Legal implications:**

There are no substantive legal issues to be added to the report.